

FULL RISK ASSESSMENT

Below is the risk assessment for every scene in my film. Risk can be searched by shot.

Activity What is it you are doing and where?	Who is at Risk Anything about them which affects the risk?	Significant Hazards Outline what could cause harm or damage (use table in Part A to help you)	Controls Precautions which are / should be in place to control the risk of harm or damage	Risk rating All controls applied (H/M/L)
1. Opening the card		Falling Camera	The camera will be put on a downwards angle, which will need to be held into position. This is a risk as it can fall and damage the camera. To prevent this, I need to securely place the tripod, and possibly weigh it down. If not, make sure someone is holding it at all times.	High
	Everyone	Wires for lights	Attached to the lights are long wires. These can be a trip hazard, so need to be carefully monitored. To lower the risk, I can make sure the light wires are tied, and put to the side. Furthermore, they can be clearly marked and lit, so people can see them.	Medium
	Light sensitive/ epileptic cast and crew	Bright Lights	The lights we are using are very bright and will be constantly changing when we are preparing. This can be a hazard because light sensitive and epileptic cast and crew are at risk. To stop this, I will check through any cast to see if they have any requirements and warn them all prior. I will also need to wear my light sensitive glasses.	Low
	Everyone	Large pieces of set	In this scene, there is a large piece of set. This can be a falling hazard. To stop this from happening, I will securely put the set up, and check it extensively.	High
2. Studio - Hospital scene	Everyone	Hot Lights	The lights can get very hot. To make sure no one burns themselves, everyone who is involved with the lights or near them need to be wearing protective gloves.	High
	Everyone	Wires for lights	Attached to the lights are long wires. These can be a trip hazard, so need to be carefully monitored. To lower the risk, I can make sure the light wires are tied, and put to the side. Furthermore, they can be clearly marked and lit, so people can see them.	High
	Light sensitive/ epileptic cast and crew	Bright Lights	The lights we are using are very bright and will be constantly changing when we are preparing. This can be a hazard because light sensitive and epileptic cast and crew are at risk. To stop this, I will check through any cast to see if they have any requirements and warn them all prior. I will also need to wear my light sensitive glasses.	Low
	Everyone	Large pieces of set	In this scene, there is a large piece of set. This can be a falling hazard. To stop this from happening, I will securely put the set up, and check it extensively.	Medium
3 and 4 - Young Maddie - The Gregson Centre	Everyone	Hot Lights	The lights can get very hot. To make sure no one burns themselves, everyone who is involved with the lights or near them need to be wearing protective gloves.	High

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	Everyone	Wires for lights	Attached to the lights are long wires. These can be a trip hazard, so need to be carefully monitored. To lower the risk, I can make sure the light wires are tied, and put to the side. Furthermore, they can be clearly marked and lit, so people can see them.	High
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	Everyone	Large pieces of set	There are pieces of set that can be heavy. This can be a falling hazard. To stop this from happing, I will securely put the set up, and check it extensively. It is also a hazard when it is being moved. Make sure that if it is large, two people are carrying it, and someone is clearing the area.	Medium
	Children	Safety	We have children on set that need to be kept safe. Each child has chaperones, parents or crew, so please make sure they are made aware of risks and out of the way of the set when they don't need to be on set. Furthermore, everyone on set needs to be approved by the director so we can keep a safe enviroment.	Low
5. Brian selling drugs - Abandoned building	Actors and Crew	Road and Traffic	This shot is next to a main road, so both cast and crew need to be cautious of the road. To stop this being a hazard they need to make sure they are not on the road when filming, and keep an eye on the road.	Low
6 and 7. Brian and Maddie meet - Building site	Actors and Crew	Trip hazards	As the filming location is an abandoned area, there are a lot of objects that people can trip over. Cast and crew need to be careful, especially when carrying equipment. Everyone needs to be made aware the risks of walking through the area and to be careful.	High
9-meeting Kevin - The Gregson Centre	Everyone	Hot Lights	The lights can get very hot. To make sure no one burns themselves, everyone who is involved with the lights or near them need to be wearing protective gloves.	High
	Everyone	Wires for lights	Attached to the lights are long wires. These can be a trip hazard, so need to be carefully monitored. To lower the risk, I can make sure the light wires are tied, and put to the side. Furthermore, they can be clearly marked and lit, so people can see them.	High

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	Children	Safety	We have children on set that need to be kept safe. Each child has chaperones, parents or crew, so please make sure they are made aware of risks and out of the way of the set when they don't need to be on set. Furthermore, everyone on set needs to be approved by the director so we can keep a safe environment.	Low
11. The Adventure Book		Falling Camera	The camera will be put on a downwards angle, which will need to be held into position. This is a risk as it can fall and damage the camera. To prevent this, I need to securely place the tripod, and possibly weigh it down. If not, make sure someone is holding it at all times.	High
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13. Kevin Sets a Fire	Crew and 'Kevin'	Fire	In this scene there is a fire, which can be a burn and other hazards. The actor and crew need to be cautious by not standing too close to it, and putting it out safely.	High

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14 and 16. The Shoe Incident - The Gregson Centre	Crew and 'Kevin'	Large flying object	In this scene, a shoe flies directly over Kevin's head, which is a hazard that could hit the actor or one of the crew members. We need to be cautious of this because it would be easy for it to go wrong. To minimise this risk, there will be a lot of practicing and going over the shot a lot.	High
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17 and 19 - Packing the bag and Map		Falling Camera	The camera will be put on a downwards angle, which will need to be held into position. This is a risk as it can fall and damage the camera. To prevent this, I need to securely place the tripod, and possibly weigh it down. If not, make sure someone is holding it at all times.	High
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20 to 26 - Kevin running away in the wild	Actors and Crew	Trip hazards	As the filming location is a large field, there are lots of slippery parts and large rocks. Cast and crew need to be careful, especially when carrying equipment. Everyone needs to be made aware the risks of walking through the area and to be careful.	High